

Family recipe checklist

Start with one well-loved recipe. Keep the original, check the details and preserve the story behind the dish.

01 Capture it carefully

- ☐ Photograph the whole card or page, including the back and handwritten notes.
- ☐ Keep an unchanged original photo in a separate, named backup folder.
- ☐ Scan or type a working copy; compare every amount, unit, step and serving size.
- ☐ Mark unclear words or missing details. Ask the original cook before guessing.

02 Record where it came from

Recipe name

Original cook / contributor

Book + page, website URL or card reference

Date collected / checked with

Original photo / paper location

Separate backup location

Memory, occasion or changes to keep

03 Keep it useful

- ☐ Add a familiar tag, then check you can find the recipe again.
- ☐ Record corrections after cooking. Keep your changes separate from the original.
- ☐ Agree what can be shared and with whom; open and check any exported copy.